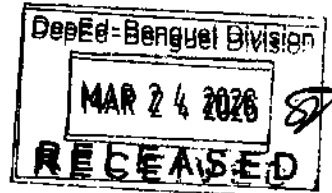




Republic of the Philippines
Department of Education
Schools Division of Benguet



23 March 2026

DIVISION MEMORANDUM
No. 118 s. 2026

**PARTICIPATION IN THE 43RD PRINCIPALS TRAINING AND DEVELOPMENT PROGRAM
CUM NATIONAL BOARD CONFERENCE AND WORKSHOP OF THE PHILIPPINE
ELEMENTARY SCHOOL PRINCIPALS' ASSOCIATION (PESPA)**

To: Office of the Assistant Schools Division Superintendent
Office of the Chief Education Supervisors
Public Schools District Supervisors and Coordinating Principals
Public and Private Elementary and Secondary School Heads
Concerned Office Personnel
All Others Concerned

1. This memorandum endorses the activity of the Philippine Elementary Schools Principals Association (PESPA), which will hold the **43rd Principals Training and Development Program cum National Board Conference & Workshop on April 8-10, 2026**, at the **SMX Convention Center, 3rd Level, SM Lanang Premier, J.P. Laurel Ave., Lanang, Davao City**.
2. The conference aims to strengthen harmonious working relationships, empower school leaders through transformation and resilience, guide them toward excellent, purposeful goals, and develop them into servant leaders.
3. The target participants are **PESPA Officers and Board Members, Public School Heads, and Teachers-in-Charge of public or private schools**. Attendance shall be on **Official Business**. Participants are advised to file their **Authority to Travel** before the date of travel. Priority shall be given to participants **who did not** attend last year's training.
4. The **registration fee of Php 6,000** will cover meals, conference kit, speakers' honoraria, and venue expenses. This may be charged to the school MOOE, following usual auditing and accounting rules and regulations. Other expenses may be charged to personal funds.
5. For complete details, please refer to the attached invitation from PESPA.
6. Immediate and wide dissemination of this memorandum is directed.

CARMEL T. MERIS
Chief Education Supervisor *CM*
OIC- Office of the Schools Division Superintendent

sgod/LBA/snme



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PHILIPPINE ELEMENTARY SCHOOL PRINCIPALS ASSOCIATION, INC.

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AND BOARD OF DIRECTORS
2023-2027**

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Address:

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DepED Undersecretary for BR/COOP

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Assistant Secretary, Officer-in-Charge
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FOR: HON. SONNY M. ANGARA
Secretary of the Department of Education

Atty. FATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff

DR. WILFREDO E. CABRAL
Undersecretary for Human Resource and Organizational Development

FROM: DR. FERNANDO S. MELLAN
PESPA National President

**SUBJECT: REQUESTING FOR THE ISSUANCE OF DEPED MEMORANDUM FOR
OUR ANNUAL CONFERENCE, THE 43RD PRINCIPALS TRAINING
AND DEVELOPMENT PROGRAM CUM NATIONAL BOARD
CONFERENCE & WORKSHOP OF THE PHILIPPINE ELEMENTARY
SCHOOL PRINCIPALS ASSOCIATION.**

**Special greetings of PEACE and MAGANDANG BUHAY from the PESPA Executive
Officers and Board of Directors!**

The Philippine Elementary School Principals Association (PESPA) Officers to respectfully signify our intention to conduct the 43rd Principals Training and Development Program Cum National Board Conference & Workshop [PTDP-NBCW] with the theme: "Leading Through Empowering" from April 8 - 10, 2026 at SMX Convention Center, 3rd Level, SM Lanang Premier Davao del Sur, J.P. Laurel Ave, Lanang, Davao City.

The Conference aims to:

- a. strengthen towards harmonious working relationship;
- b. empower school leaders through transformation & resiliency;
- c. lead with an excellent goal thru purpose; and
- d. honing school leaders into servant leadership.

The target participants are DepED PESPA officers and board members, public school heads/principals, teachers-in-charge of public/private schools nationwide. Attendance of participants shall be ON OFFICIAL BUSINESS.

A registration fee of Six Thousand Pesos (P6,000.00) shall be charged from each participant to cover meals, conference kit, honorarium of the resource speakers and venue chargeable to MOOE/local funds. Likewise, transportation, accommodation and other incidental expenses relative to the training can also be charged against Special Education Fund (SEF) in municipalities, cities and provinces or MOOE/local funds upon approval of their respective chairman/vice-chairman or Schools Division Superintendents subject to usual accounting and auditing rules and regulations.

Arrival and registration of participants will be on April 8, 2026 (Day 1). The first meal to be served will be pm snacks on Day 1 and lunch on the last day of the Conference.

Confirmation of attendance must be through online registration following this link <http://bit.ly/PESPAPTDP2026REGISTRATION>.

Deadline of the online registration is 2 weeks before the scheduled date of the seminar.